

MINUTES DECEMBER 14, 2015

REGULAR MEETING 7:00pm

Mayor Pardue and all Council Members were present.

Mayor Pardue called the meeting to order. Pastor Judy Davis from Jonesville Methodist led the invocation followed by the Pledge of Allegiance led by Peyton Maston.

APPROVAL OF MINUTES

Council Member Wall made the motion to approve the minutes from the regular meeting November 9, 2015 and Council Member Darnell seconded the motion, passed unanimous 4-0.

PUBLIC FORUM

Judy reminded everyone about the Christmas Craft and Gift Show December 19th from 9am to 4pm. Santa will be present from 12 noon to 2pm.

SWEARING IN OF NEW TOWN COUNCIL MEMBERS

As prescribed by the State of North Carolina Constitution, all elected officials must swear an oath of allegiance to the United States and the State of North Carolina prior to officially taking office. As per Town tradition, Town Clerk Lynn Trivette will conduct the swearing in ceremony for Ms. Wolfe, Mr. Moore and Mr. Wall. At the conclusion of the swearing in ceremony the newly sworn in officials will take their seats at the Board table and continue the meeting.

SELECTION OF MAYOR PRO TEM

According to State Law every Town must have a Mayor Pro Tem to act in place of the Mayor in case of his absence. The Mayor Pro Tem is designated to act in the absence of the Mayor and otherwise shares the same powers and responsibilities as other Town Council members. The Mayor Pro Tem serves at the pleasure of the Council (meaning the person selected may be changed at any time.)

Council Member Green made the motion for Council Member Wayne Moore to remain as Mayor Pro-Tem and Council Member Wall seconded the motion, passed unanimous 5-0.

FISCAL YEAR 2014/2015 AUDIT REPORT

Ms. Ashley Crim of Cannon and Company will be at the meeting to present the auditor's report for fiscal year July 1, 2014 to June 30, 2015.

The board had no questions after going over the audit summary.

APPOINTMENT OF PERSON TO FILL UNEXPIRED TERM ON THE BOARD OF DIRECTORS OF THE JONESVILLE TOURISM DEVELOPMENT AUTHORITY

Vanessa Caudill recently resigned her seat on the Jonesville Tourism Development Authority. Ms. Caudill's term on the TDA Board is set to expire on June 30, 2018. The person appointed to the position will serve for the remainder of this term.

The TDA Board met on November 24, 2015 and voted to recommend that Bob Patel be appointed to fill the unexpired term. The Town Council may choose Mr. Patel or anyone else so long as the person chosen is "affiliated with businesses that collect the tax in the town" as required by the State Statute that authorizes the Town to assess the occupancy tax.

For review, by Statute at least one-third of the members of the Board must be individuals who are affiliated with businesses that collect the tax in the town and at least three-fourths of the members must be individuals who are currently active in the promotion of travel and tourism in the town. The other TDA members along with their terms are listed below.

Terms expire June 30, 2016 - Debra Clark, Gene Pardue

Terms expire June 30, 2017 - Anita Darnell, David Moxley

Terms expire June 30, 2018 - Danny Lewis, Pat Benton

Council Member Moore made the motion to approve Bob Patel to fill unexpired term on the Jonesville Tourism Development Authority Board and Council Member Wall seconded the motion, passed unanimous 5-0.

CONTINUED DISCUSSION OF JONESVILLE LIBRARY LOCATION

Since last month's Council meeting Town staff has met with officials from Hugh Chatham Hospital and have executed the lease agreement for their property on Hwy. 67 as a temporary location for the library. Also, DAVHENCI Inc. has completed the mold remediation process for the contents of the Jonesville library and library personnel are in the process of moving into the new location. Hugh Chatham officials have offered this space for a period of six months which will allow the Town to look into renovation of the West Main Street location or other potential sites for the library.

Council member Wolfe has recommended that a task force be created *"to begin researching possible locations/options for a town library, prior to expiration of the current arrangement with HCMH."*

"Composition of Task Force: Two (2) Town Board members, two (2) representatives of the Regional Library, two (2) community members; Task Force to be chaired by Town Manager."

“Town Manager will be responsible for inviting the Regional Library Director to appoint two members and for inviting two community members to serve on the Task Force.”

“Suggestion: Members should be generally accessible during the day to enable group site visits. Individuals who may own properties under possible consideration should not serve as Task Force members to avoid the appearance of preferential consideration.”

“Town Manager should update to the Town Board monthly of research and findings. The Town Board will be responsible for making the final decision based on input from the Task Force and from the Community.”

“Rationale: This decision process should begin immediately to indicate A) our sincerity in keeping a public library in Jonesville. B) to avoid NOT taking proactive action to maintain/protect town property, and C) to defuse any speculation that the Town will be raising taxes to build a new Library.”

However the Council chooses to move forward staff feels that it is imperative that a decision be reached as soon as possible to allow sufficient time for renovations, improvements, construction, etc. to be complete prior to the end of the lease period.

Barbara Gilpin and David Henderson spoke on behalf of the library.

The Town Board scheduled a Special Meeting on January 4, 2016 at 7pm to discuss library location. The Town Manager, Scott Buffkin is to have quotes available for discussion pertaining to a library building.

DEPARTMENTAL REPORTS

The departmental reports are included in your agenda packet. The Council will need to make a motion to approve the monthly financial report.

Council Member Moore made the motion to approve November financial reports and Council Member Darnell, seconded the motion, passed unanimous 5-0.

CLOSED SESSION – ATTORNEY CONSULTATION

Council Member Moore made the motion to go into close session and it was seconded by Council Member Darnell, passed unanimous 5-0.

Council Member Moore made the motion to go back into regular session and it was seconded by Council Member Wall, passed unanimous 5-0.

Council Member Moore made the motion to approve the meeting between Town Manager, Scott Buffkin, Town Attorney, Neil Finger and Frontier to request the entire invoice for \$19,907.75 for

waterline repair on Winston Road and Council Member Wall seconded the motion, passed unanimous 5-0.

With no pending business to discuss Council Member Moore made the motion to adjourn and Council Member Darnell, seconded the motion, passed unanimous 5-0.

Gene Pardue, Mayor

Lynn Trivette, CMC, NCCMC